



West Park

'A caring school where we put pupils and their achievement first'

West Road
Spondon
Derby
DE21 7BT

Head: **Scott McGregor**
Tel: (01332) 662337
Fax: (01332) 280767
email: info@westpark.derby.sch.uk

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Dear Parents and Carers

We would like to invite you to attend a virtual Year 11 parents' evening on Thursday 9th November 2023. This will be a chance to speak to your child's subject teachers and receive feedback on how they are progressing at this most important time. Each appointment slot will be 5 minutes long.

The online appointment booking system is supported by an organisation called SchoolCloud, it allows you to choose your own appointment time with each subject teacher. Once you have made your appointments, you will receive an e-mail confirming the slot you have booked.

Appointment booking will open at 6:00 p.m. on Monday 23rd October and close at 4:00 p.m. on Wednesday 8th November. Should you wish to make any changes after this date please e-mail info@westpark.derby.sch.uk.

Please visit <https://westpark.schoolcloud.co.uk> to book your appointment, there is also a link and instructions which can be found on the school's website (in the IT Hub section). To login you need to input your child's first name, surname and date of birth. You will also need an e-mail address. If you have any specific queries that you would like to be covered in an appointment, you can add a note for the teacher at the point when you make an appointment.

On the evening, you will need to sign back into the SchoolCloud website. You can access your appointment using a smartphone with a camera, a tablet or laptop with a camera and a microphone. Your child is very welcome to attend the appointment with you.

If you have any requirements that may prevent you from accessing the appointment, such as access to the internet, or need for an interpreter then please contact school reception. We are happy to arrange a telephone appointment if necessary. Please note that telephone appointments might happen on alternative days to the parents' evening.

There will be a further Year 11 parents' evening on Tuesday 6th February 2024 where you will have the opportunity to discuss your child's progress and the results of their mock examinations. It is strongly recommended that you attend both evenings.

Kind Regards

Neil Flynn
Assistant Head