Name

Address

01234 000000 • 0113 000 0000 • name@mail.com

Personal statement

Key Skills

* Fully qualified first-aider

Work Experience

Role, Company Name, Location

(April 2011 – Present)

Achievements and responsibilities:

E.g. Assisted my manager to complete a stock check

Education

School Name

(September 2004 – June 2006)

GCSE

* English – C
* Mathematics – C

BTEC

* ICT - Merit

Hobbies & Interests

I am involved in a local amateur dramatics society, where I volunteer as a lighting and sound technician. I have been involved with this society for three years and very much enjoy being part of the team. More recently, I assumed the role of Stage Manager for a two week production and relished the chance to take control of performances and react to a high-pressure environment.

References

**Name:**

**Position:**

**Address:**

**Tel:**

**Email:**

**Name:**

**Position:**

**Address:**

**Tel:**

**Email:**