

## Careers Programme 2022-2023



The programme covers a range of lessons and activities across the school year, including opportunities to meet and engage with outside providers and employers. The programme is mapped to meet the outcomes for the Career Development Institute (CDI, 2021) *Framework for Careers, Employability and Enterprise Education* and the *Gatsby Benchmarks* (GBM, 2018).

Colours indicate the term time of year:

- Autumn- term 1 and 2, September to December
- Spring- term 3 and 4, January to March
- Summer- term 5 and 6, April to July

	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Year 7 Careers Guidance	Welcome to 'Careers'	Welcome to 'Careers'	All About Me	All About Me	Understanding Finances	Understanding Finances
Year 8 Careers Guidance	Equality, Diversity and Inclusion (EDI)	Equality, Diversity and Inclusion (EDI)	Ambitions	Ambitions	Labour Market Information (LMI)	Labour Market Information (LMI)
Year 9 Careers Guidance			Skills and Qualities			
Year 10 Careers Guidance	Manage My Career	Manage My Career	Employability	Employability	Understanding Finances	Understanding Finances
Year 11 Careers Guidance	Post 16- what is next?	Post 16- transitions				
Personal Guidance Drop-In	Year 11 Drop-ins	Year 11 Drop-ins	Year 9 Drop-ins	Year 9 Drop-ins	Year 8 Drop-ins	Year 8 Drop-ins
Personal Guidance Focus	Year 7 Groups	Year 7 Groups	Year 10 Statutory	Year 10 Statutory	Year 10 Statutory	Year 10 Statutory

## Careers Programme 2022-2023



### Years 7-8

Careers education is taught in form time with discrete off-timetable activities planned across the academic year, including STEM activities

**STEM** – Careers related to science, technology, engineering and mathematics

	Autumn Term	Spring Term	Summer Term
<b>Year 7</b>	<ul style="list-style-type: none"> <li>• What is a career? What will careers education teach me? (CDI 1,3,4) (GBM 3)</li> <li>• Who am I? What am I good at? What do I enjoy doing? (CDI 1,3, 4) (GBM 3)</li> <li>• Careers Journal and Unifrog induction– pupils write up their work-related experiences and research their interests (CDI 3) (GBM 2,3,4,5)</li> <li>• Jobs: Gender roles and stereotyping (CDI 8, 9,14) (GBM 2, 4)</li> <li>• Careers information library induction (CDI 4,5, 7, 10, 11, 14) (GBM 2, 3)</li> <li>• Talented Me (Making the most of Unifrog) – (CDI 1,2,4 5,7,11,13,15) (GBM 1,2,3,4,5)</li> </ul>	<ul style="list-style-type: none"> <li>• Who am I? What are my preferences? (CDI 1,2,3,5,6,11) (GBM 2,3)</li> <li>• What are my strengths? (CDI 1,2,5,6,11) (GBM 2,3)</li> <li>• Employability- Key attributes and competencies desired by employers (CDI 1,2,11) (GBM 2,3,4,5)</li> <li>• Jobs: what’s legal when? /Rates of pay (CDI 9, 11) (GBM 3, 4)</li> <li>• Careers Journal and Unifrog – collating careers-related experiences (CDI 3) (GBM 3,4)</li> <li>• Enterprise Challenge Day (CD1 3,12,13) (GBM 2,4,5)</li> <li>• Opportunities to attend workplace visits (CDI 4,5,6,11) (GBM 3, 6)</li> </ul>	<ul style="list-style-type: none"> <li>• Managing money (CDI 13) (GBM 2)</li> <li>• Your money personality (CDI 13) (GBM 2)</li> <li>• Plan and cost an event (CDI 13) (GBM 2)</li> <li>• Career planning – why plan and how do you decide what to do? (CDI 10,11, 15,16) (GBM 2, 3)</li> <li>• Jobs of the future (CDI 7,10,8, 14) (GBM 2,3,4,5,6)</li> <li>• Careers Journal and Unifrog – collating careers-related experiences (CDI 3) (GBM 3,4)</li> </ul>
<b>Year 8</b>	<ul style="list-style-type: none"> <li>• Careers Journal and Unifrog updates – pupils write up their work-related experiences and research their interests. Complete the Interests quiz on Unifrog (CDI 1,2,3) (GBM 2,3)</li> <li>• Stereotypes – I can do what suits me (CDI 1,2,3,8, 14) (GBM 2,3)</li> <li>• What is employability and how do I match up? Transferable skills/ competencies (CDI 1,2,11) (GBM 2,3)</li> <li>• Careers information induction (LMI) (CDI 4,5,6,7,10,11,14) (GBM 2,3,4)</li> <li>• Careers ,– fact or fiction Myth busting</li> </ul>	<ul style="list-style-type: none"> <li>• What are my preferences? What are my strengths? How do I fit into the world of work? (CDI 1,2,3, 5,6,11) (GBM 2,3)</li> <li>• Decision-making – how do I make decisions? (CDI 1,2,5,6,11) (GBM 2,3)</li> <li>• Ambitions: thinking through options (CDI 3,14, 17) (GBM 2,3)</li> <li>• Using Unifrog to explore career ideas and post-16 options (CDI 3) (GBM 2,3)</li> <li>• Tenner challenge (voluntary enterprise activity) (CD1 3,12) (GBM 2,4,5)</li> </ul>	<ul style="list-style-type: none"> <li>• Labour market information – Where are the jobs in my area? What are the growth career sectors? (CDI 7,10,8, 14) (GBM 2,3)</li> <li>• Hot or Cold? The changing world of work (CDI 4,5,6,7,10,8, 14) (GBM 2,3)</li> <li>• Where can I research my career ideas? (CDI 4, 5,7,10,8, 14) (GBM 2,3)</li> <li>• Using Unifrog to support career information needs (CDI 3) (GBM 2,3)</li> <li>• Managing money – living on a budget (CDI 13) (GBM 2)</li> </ul>

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	<p>(CDI 8, 14) (GBM 2,3)</p> <ul style="list-style-type: none"><li>• University assembly – what's it like going to university? Who can go? What can I study? (CDI 3,7,14,15) (GBM 2,3,7)</li></ul>	<ul style="list-style-type: none"><li>• Apprenticeship assembly- What is an apprenticeship? What can I do an apprenticeship in? (CDI 3,7,14,15) (GBM 2,3,5)</li></ul>	<ul style="list-style-type: none"><li>• Value for money – what's the best deal? (CDI 13) (GBM 2)</li><li>• Opportunities to attend workplace visits (GBM 3, 6) (CDI 4,5,6,11)</li></ul>
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## Careers Programme 2022-2023



**Year 9 December 2022, December 2023**

**Gatsby Benchmark:** 2, 3, 4, 7, 8

**New CDI Framework:** Explore possibilities; Manage career; See the big picture; Grow throughout life; Create opportunities

**Personal guidance on request**

**PSHE Association:** Self-concept; Choices and pathways; Work and career; Learning skills

**Ofsted:** Personal Development

	Autumn	Spring	Summer
<p><b>Autumn Term 1 Careers Learning</b></p> <p>In classroom learning, delivered by Daniel Pikett</p>		<p><b>September to October 2022, and 2023</b></p> <ul style="list-style-type: none"> <li>Define what a 'career' is.</li> <li>Recognise the skills that can be developed as a result of studying the subject.</li> <li>Understand skills, qualities and competencies.</li> </ul>	
<p><b>Autumn Term 2 Careers Learning</b></p> <p>In classroom learning, delivered by Daniel Pikett</p>			
<p><b>Careers Assembly</b></p> <p>Delivered by Daniel Pikett and EMA Training</p>	<p><b>5<sup>th</sup> December 2022</b></p> <ul style="list-style-type: none"> <li>Make informed choices on my GCSE subjects, considering a variety of factors.</li> <li>Understand how my teachers and subjects, and websites, can help me make good choices at GCSE level.</li> </ul>	<p><b>2<sup>nd</sup> Assembly February 2023</b></p> <ul style="list-style-type: none"> <li>Assembly, DP and EMA deliver Apprenticeships talk –</li> <li>How could it fit into my career plan?</li> <li>What kind of jobs could I do as a result.</li> </ul>	
<p><b>Careers Activity</b></p> <p>Providers have access for delivery and have booked/confirmed</p>	<p><b>Personal guidance on request</b></p>	<p><b>March 28/3/23</b></p> <ul style="list-style-type: none"> <li><b>Derby University</b> Post-16, Post-18 and career destinations marketplace.</li> </ul>	<p><b>July 7/7/23</b></p> <ul style="list-style-type: none"> <li>DP Careers Fair Y9/10,</li> <li>Session 1-5</li> </ul>

## Careers Programme 2022-2023



### Years 10 and 11

Pupils have fortnightly careers lessons, plus employer encounters, apprenticeship talks and opportunities to visit post-16 destinations

Careers education will end in November term for our Year 11 pupils, affording the pupils more time to revise and seek personal guidance.

**STEM** – Careers in science, technology, engineering and mathematics

**Personal guidance on request and support with tailoring CV's, applications and interview preparation** (CDI 1,2,3,10,15,17) (GBM 2,3, 8)

	Autumn Term	Spring Term	Summer Term
<b>Year 10</b>	<p><b>Managing Your Career</b></p> <ul style="list-style-type: none"> <li>Using Unifrog to enable career/post-16 planning</li> <li>Post-16 qualifications – what can I do post-16?</li> <li>(CDI 3) (GBM 2,3)</li> <li>Identifying skills and qualities (CDI 4.11.16) (GBM 2,3)</li> <li>What employers look for – Competency vocabulary – how do I match up? (CDI 4.11.16) (GBM 2,3)</li> <li>CV writing and personal statements (CDI 4,11,16) (GBM 2,3,4)</li> <li>What is a cover letter? How does this complement my CV? (CDI 4,11,16) (GBM 2,3,4)</li> <li>Labour market information -Recognising bias in labour market information (CDI 1,2,5,6,11) (GBM 2,3)</li> <li>What kind of jobs are in my area? What are the growth industries? (CDI 1,2,5,6,11) (GBM 2,3)</li> </ul>	<p><b>Employability</b></p> <ul style="list-style-type: none"> <li>Preparation for Work event (CDI 4,11,16) (GBM 2,3,5)</li> <li>Social media – digital literacy (CDI 4,7,11,12) (GBM 2,3,5)</li> <li>My career plans (CDI 3) (GBM 2,3)</li> <li>Going to university – is it for me? (CDI 4,14,15) (GBM 2,3,7)</li> <li>Apprenticeship talks (including STEM employers (GBM 2, 3, 5)</li> <li>Opportunities to attend workplace visits or organise own work experience (GBM 6) (CDI 4,5,6,11)</li> </ul> <p><b>Making applications</b></p> <ul style="list-style-type: none"> <li>Writing applications/ mock interviews (GBM 2,3,5,6)</li> <li>How to get shortlisted (GBM 2,3,5,6,)</li> <li>Apprenticeship Centres (GBM 2,3,5,16, 17)</li> <li>Careers Fair – post 16, post 18 and career destination marketplace (CDI 4,5 14,15) (GBM 2,3,4,5, 7)</li> <li>University taster day</li> </ul>	<p><b>Managing Your Money</b></p> <ul style="list-style-type: none"> <li>Personal finances</li> <li>payslips</li> <li>Credit and debit cards</li> <li>Living on a budget independently and with family</li> </ul> <p><b>Mock interviews</b></p> <ul style="list-style-type: none"> <li>Preparing for interview</li> <li>Individual interview experience (CDI 11,16. 17 GBM5,6,7)</li> </ul> <p><b>Routes and Destinations – Post-16</b></p> <ul style="list-style-type: none"> <li>Alumni activity (CDI 4,5, 14, 15) (GBM 2,3,5,6,7)</li> </ul> <p><b>Targeted higher education and further education tasters</b> (CDI 4, 14,15) (GBM 2,3,6)</p> <p><b>Apprenticeships talks</b> (CDI 3,7,14,15) (GBM 2,3,5)</p>

## Careers Programme 2022-2023



(CDI 4,14,15) (GBM 2,3,7)

	Autumn Term	Spring Term	Summer Term
<b>Year 11</b>	<p><b>Employability Autumn 1</b></p> <ul style="list-style-type: none"> <li>• Post 16 evening marketplace (CDI 1,2,14, 15) (GBM 2, 3, 6,7,8)</li> <li>• Post 16 routes and destinations</li> <li>• Focus using Unifrog CDI 1,2,14, 15) (GBM 2, 3, 6,7,8) (CDI 3) (GBM 2,3)</li> <li>• Tailoring your CV and Cover letter (CDI 4,11, 14, 15,16) (GBM 2,3,5)</li> </ul> <p><b>Employability Autumn 2</b></p> <ul style="list-style-type: none"> <li>• Networking – why it’s important (CDI 4,7,11,12,14, 17) (GBM 2,3,5)</li> <li>• Using work-related social media – digital literacy reviewed (CDI 4,7,11,12) (GBM 2,3,5)</li> <li>• Building a network (CDI 4,7,11,12) (GBM 2,3,5)</li> <li>• Enterprise – other options (CDI 4,7,11,12) (GBM 2,3,5)</li> <li>• Career planning – writing a career plan (CDI 1,2,3,4, 5) (GBM 2,3)</li> </ul>	<p><b>Spring</b></p> <p><b>Provider Access Opportunities:</b></p> <ul style="list-style-type: none"> <li>• Engineering Apprenticeship Assessment Centre – mock recruitment activity (Targeted at pupils with an interest in engineering apprenticeship of all types) (CDI 4,5, 14, 15) (GBM 2,3,5,)</li> <li>• Apprenticeship talks including STEM employers (CDI 3,7,14,15) (GBM 2,3,5)</li> <li>• Careers talks from different employment sectors (CDI 3,7,14,15) (GBM 2,3,5)</li> <li>• Becoming an alumnus (GBM 5,7)</li> </ul> <p><b>These are planned activities and the dates are available on the calendar.</b></p>	